

September 12, 2023 – Village of Cape Vincent Board of Trustees

Mayor Jerry Golden opened the meeting at 5:30 pm with Trustees Pamela Youngs, Christine Stark, Dave Bonney and Robert Ewing present. Mayor Golden welcomed everyone and led them in the Pledge of Allegiance.

The Board reviewed the minutes of the August 22, 2023 regular meeting. Trustee Ewing made the motion to accept them as written with Trustee Youngs seconding the motion and all voting yes.

The Board then reviewed Abstract 004 as follows:

General: \$920,388.53	Vouchers 4599-4624
Water: \$9,354.60	Vouchers 2187-2198
Sewer: \$8,733.63	Vouchers 2187-2198

Upon review of the abstract, Trustee Stark made the motion to approve the payments of all vouchers with Trustee Ewing seconding the motion and all voting yes. Mayor Golden signed Abstract 004 and ordered that the Clerk/Treasurer pay the Abstract.

Mayor Golden acknowledged attendee Jim Mason, who had nothing for the Board at this time.

Shaun Cuddeback, OIC, gave the following report:

- There are people parking on the pavement at East End Park, but there has been no notice of damage. He will ticket if necessary. It had been reported to the Mayor that over the past weekend there was a vehicle parked between the posts up on the berm. This was not reported to or noticed by the PD. There will be measures taken to prevent this in the future. It was very busy, with people being directed to the overflow parking on Elm Street due to the volume of vehicles.
- There was a discussion regarding complaints about the ATVs and golf carts. They should not be on the State roads and need to act responsibly on Village streets. Mayor Golden asked the Trustees to be thinking about how this can be addressed and suggested there be a work session planned over the winter to explore setting new policies or the development of local laws. The snowmobile policy should also be reviewed and updated as necessary.

Marty Mason, DPW Superintendent, then gave his report as follows:

- Dustin Cooley will be going to a Sewer School Program in Saranac Lake, which was previously approved by the Board. He will attend on Fridays and Saturdays for the next two months. Upon request, it was approved by the Board that he be given Thursdays off during this time. He will also have to sign up for and take a state test.
- The crew started cleaning the sewers last week and will continue this week and next week to completion.
- Gareth Hogan is on vacation, so Dan Radley and Dustin Cooley have split the duties.
- Anthony Maracle and James Johnson are working on the Community House. The side by the kitchen was in bad shape, so that was taken care of first. The wall by the old meeting room was good. The side by the Zoning office is a mess with a lot of rot, which will be taken care of.
- The Fire Department has asked if they can use the Gator for the Octoberfest. They use it to run food between their building and the Village Green on Gouvello Street. The Board members were agreeable.
- The curb stops arrived today. They will be placed in front of the wooden fence along Broadway to help protect the landscaping. The crew will work on them next week.
- The view finders will be worked on next week.
- The regular fall maintenance for the ten sewer pumps will cost \$9,750.00 this year, which is built into the budget. The quote has not been received yet on the regular maintenance for the generators.
- The refurbishing of the dump truck is almost complete and should be returned from Buffalo soon.
- The sidewalks between the insurance company and the Legion will be done after the Octoberfest.

Mayor Golden addressed “old” business as follows:

- Lot on James Street: Mayor Golden will be contacting Mark Gebo.
- REDI:
 - The last weld will be done sometime next week, coordinating with the weather and low water.
 - Viewfinders will be placed out on the pier – one on each end. It was suggested that the third one be put at the end of Point Street.
 - Trustee Stark is waiting on a catalog to address additional street lighting.
 - The wave attenuator is scheduled to arrive during the week of 9/25/23. Winter storage options need to be determined.
- Zoning: Nothing new.
- Horne's Ferry: The ferry has been up and running. George Horne has signed the Agreement to Purchase and the Village will be acquiring that land. Mayor Golden asked attendee Mason if he and his family would like to consider putting the American and Canadian flags they want to provide to the Village there, as an official point of entry. Mr. Mason voiced concern regarding the continued operation of the ferry. Mayor Golden assured him that both sides of the boarder are very invested in keeping it running, even if the Horne family is unable to continue.
 - The Village attorney is working on acquiring that land and is also working on the land transfer of the lot behind the police garage. There was an issue when the county filed the deed paperwork for the parking lot area, the lot number was changed for an unknown reason. It was caught when the research was being done to complete the application and it is in the process of being fixed.
- Water Line Survey: The form created that will be mailed with the next water and sewer bills in October was provided to Board members to review. By state law, this information must be collected from each property owner. This was determined to be the best way to collect the information.

Mayor Golden then addressed “new” business as follows:

- The annual meeting with the Cape Vincent Local Development Committee (LDC) is scheduled for Thursday, September 14, 2023. Mayor Golden reminded everyone to be there by 6:00 pm, for the meeting about the French Festival. The meeting with the Town, Village and Development Committee will be from 6:30 pm to approximately 7:00 pm or 7:30 pm. The LDC agenda was provided to the Board members. Trustee Stark inquired about the Planner's contract, which is expiring and if there would be an advertisement. Trustee Youngs will check on this.
- Clerk/Treasurer Rupp requested to work in the office, with it remaining closed, tomorrow, 9/13/23, long enough to complete necessary paperwork and payroll. She is sick and does not want to open and expose the public while there. Board members were all agreeable.
- Mayor Golden stated there needs to be a policy developed regarding the usage of the boat launch. He spoke with the owner of the Carlton Island Villa about commercial use of the boat launch. This would entail loading barges with lumber, concrete, trucks, etc., to get them over to the island. Mayor Golden told him this would not be possible, as the boat launch was not designed for that and it would end up being destroyed. A discussion ensued regarding the possibility of the Village making a commercial loading zone in the future. If this is considered, Mayor Golden suggested that it be used by permit only and have a charge for use. When this type of usage happened in the past, those using the ramp would provide Marty with a copy of their liability insurance and the day they would be there. Past usage was relatively small projects, but future use will likely be larger. Keeping all the work that has been done at East End Park from being destroyed is a priority. Developing a commercial boat launch in the future could potentially be a great benefit to the Village and help the contractors at the same time. However, there are other things to be considered, such as big trucks coming and going. Different options were discussed. Currently, there is no way to prevent the ramp from being used, however, there can be liability for damage. Those intending to use it should be referred to Marty and go back to providing liability insurance information and day of usage. There will be further discussion on this and it will also be referred to the LDC.
- Divers: There have been divers diving around the docks again, which is very unsafe. Mayor Golden

asked Officer Cuddeback to remind them that diving operations are all to be off the east end of the pavilion, nothing around by the marina.

- Mayor Golden will order two buoy's for East End Park, which is a federal requirement and was part of the project permits for the waterway. They will be markers to keep boats away from the wreck area.
- There will likely be a press release mid-October about all the REDI projects, with a focus on East End Park.
- The fencing will remain in East End Park as long as possible to protect the green area. In the short-term, they will be replaced with four benches and a picnic table to prevent vehicles from going on the grass area. The drainage system under that area is not meant to withstand commercial vehicles, so long-term plans will be discussed for more permanent protection of the area while still allowing the Village access when necessary.
- Mayor Golden will get clarification with the Town regarding the plan for the back side of the pier by the ramp.
- Trustee Ewing announced the resignation of his position as President of the Chamber. The Board thanked him for his service.

At 6:40 pm, Trustee Ewing made the motion to adjourn the meeting with Trustee Bonney seconding the motion and all voting yes.

Respectfully submitted,

Cathy Golden, Deputy Clerk