

VILLAGE OF CAPE VINCENT PLANNING BOARD

February 17, 2026

The Village of Cape Vincent Planning Board met on February 17, 2026, at the Village Office in the Community Room. The meeting was opened by the Chair, Jeffrey Herpel, at 7 p.m. with the Pledge of Allegiance.

Board Members Present: Jeffrey Herpel, Chair
Jeffrey Brooks
Richard Hodge
Willard Kirchgessner, Vice Chair - **Excused**
Dave Wiley

Visitors: 4

Approval of the Minutes:

After review of the minutes of the January 20, 2026, meeting, Mr. Herpel made a motion to accept the minutes as written. Mr. Brooks seconded. The motion carried.

New Business: A completed Site Plan Review (SPR) application was submitted by Jennifer Van Reenen for Seaway Marine Group, LLC. Seaway Marine proposes to install marina restrooms, a marina office, fencing, and storage containers at 583 E. Broadway, Tax Map #39.81-1-75. Board members reviewed and discussed the application and layout plan with the Van Reenens. The Chair accepted the application and the SEQR form was completed and signed by the Chair upon finding, based on the information and supporting documentation, that the proposed action will not result in any significant adverse environmental impacts. The Van Reenens were informed that because the property is on a state highway, the application would also be sent to Jefferson County Planning Department for their review and input. A public hearing on the application will be March 17, 2026, at 7 p.m. Neighbors will be notified of the hearing and legal notices will be published and posted.

Old Business: Board members continued their five-year review of the Village Zoning Law. Proposed changes, additions, and revisions from the January meeting to Articles 1, 2, and 3 were reviewed and discussed. Articles 4 and 5 revisions and changes were also discussed among the members. The secretary will make further revisions as indicated.

Communication(s): Board members were informed of the NYS Tug Hill Commission's 35th Annual Local Government Conference to be held at Turning Stone, Verona, NY, on April 21, 2026. The Chair asked board members to contact the Village Clerk if they plan to attend.

Next Meeting: Tuesday, March 17, 2026, at 7 p.m., Community Room at the Village Office.

Adjournment: At 8:34 p.m. with no further business, the Chair made a motion to adjourn. Mr. Hodge seconded and carried; all voting aye.

Respectfully submitted,

Kathleen M. Pierce
Planning Board Secretary